

IRWA Workshop Proposal

Please **submit this form to:**

Iowa Rural Water Association

4221 S. 22nd Ave East

Newton, Iowa 50208

Fax: 641-787-0331

Email: dshepherd@iowaruralwater.org

Workshops have the following requirements:

- Must be 5 hours in length
- Multiple topics are acceptable, but the entire day must provide 5 full hours in at least one of the following categories
 - Water treatment
 - Water distribution
 - Waste water
- Topics covering multiple categories are encouraged
 - Please note a copy of the DNR CEU guidance form is attached to guide you in topics and what CEU certification they cover – If you have any questions please contact Danny Shepherd @ 712-240-3178 or the email listed above if you have a topic which needs confirming.
- The workshop has to have educational value, it cannot be a 5 hour sales pitch
- The workshops can be any combination of the following:
 - Lecture
 - Case Studies
 - Panel or roundtable discussions
 - Hands on
 - Demonstrations
- The following is a stock schedule, but may be adjusted if needed:
 - 8:00 Registration
 - 8:30 Training - includes breaks
 - 11:45 Lunch
 - 12:45 Training – include breaks
 - 3:00 Wrap up and CEU's
- Workshops will be scheduled on Tuesdays, Wednesdays, or Thursdays

We are looking for 6 to 8 total workshops from multiple Associate Members to cover all areas of the state and provide the last minute CEU's for those last minute operators. If you are interested in partnering with IRWA please provide the following information:

Workshop Title: _____

Number of workshops you'd like to provide (circle one): 1 2
Area of the state you'd like to train in (circle one): NE NW SE SW Central
Category (circle all that apply): Water Treatment Water Distribution Wastewater

Brief Abstract: _____

Learning Objectives:
1. _____
2. _____
3. _____
4. _____

Tentative Schedule:

8:00 Registration
8:30
9:35
10:40
11:45 Lunch
12:45
1:55
3:00 Wrap-up & CEU's

Thanks for your interest and we look forward in partnering with you to provide workshops for the operators in Iowa.

For questions or more information please contact:
Danny Shepherd – Training Specialist
712.240.3178
dshepherd@iowaruralwater.org